

HAWEA COMMUNITY ASSOCIATION INC

MINUTES OF EXECUTIVE COMMITTEE MEETING

held in the Lake Hawea Fire Station on 16th April 2013 commencing at 7.30pm

Doug Brennsell introduced Ian Rae to our meeting. Ian has agreed to take on the role of Treasurer of HCA.

PRESENT: R Brown (Chair), S Rutherford (Secretary), J Taylor, D Brennsell, D Hughes, E Carr, J Cotter, Ian Rae, T Buchanan, D Turnbull.

APOLOGIES: J Shawe, J Battson

S Rutherford moved that the apologies be accepted, seconded by J Taylor ACCEPTED

CONFIRMATION OF MINUTES OF PREVIOUS MEETING:

R Brown moved that the minutes of the previous meeting be accepted, seconded by J Cotter ACCEPTED

MATTERS ARISING FROM THE MINUTES:

1. R Brown has spoken further with Sue Heath, Principal HFS, re Kane Road speed reduction: Hawea Flat School requested lowering of speed limit from Windmill Corner to School corner; it was the council engineer who suggested banning right hand turns from Camphill Rd into Kane Rd.
I have talked to Sue Heath and Lyal Cocks since the HCA meeting and expressed our concerns and thoughts. After the latest Works and Infrastructure committee meeting it has been decided to keep things as they are for the time being.
The school is concerned with the safety of their kids biking and walking to/from school rather than their staff and acknowledge that their staff can park off Camphill Rd.

FINANCIAL REPORT: T Buchanan (outgoing Treasurer) I Rae (Incoming Treasurer) - Report tabled.

MATTERS ARISING FROM TREASURERS REPORT:

2. T Buchanan corrected date on report to 11 April 2013, not 16th February 2013.
3. Accounts for payment:
 - a. J Taylor - \$108.12 (oil & lube).
 - b. S Henry - \$115.00 (Costs to attend Community of the Year Award).
 - c. NZ Post - \$170.00 (PO Box),
 - d. Print It - \$242 (Printing of surveys). Subject to confirmation of payment by Contact Energy
 - e. Paper Plus - \$39.99 (address labels). Subject to confirmation of payment by Contact Energy
4. T Buchanan spoke to his report. The annual approved accounts need to be uploaded to the Incorporated Societies webpage. To do this we require a code, so far, not found in our correspondence. We have to apply again to the Incorporated Society.

T Buchanan moved that Ian Rae be authorised to liaise with the Incorporated Society and upload our accounts from the previous year. Seconded J Cotter AGREED

5. An additional line has been added to the accounts to cover sundry debtors' – contractors who have a green waste key. This will allow the Treasurer to follow up on owed money.
6. Administration petty cash was discussed and a sum of \$100 was agreed as a suitable amount.

**T Buchanan moved that the Petty Cash for the Secretary be set at \$100 (subject to review).
Seconded D Turnbull. AGREED**

7. Room rent for Community Centre usage last year was \$800. T Buchanan was unsure of rent charge for 2013. Discussion followed on this charge, in view of our reduced funds from QLDC. R Brown reminded committee that other community associations are not charged for meetings held in QLDC rooms ie libraries. Committee was in general agreement that the sum of \$800 was excessive for 12 annual meetings. It was decided that R Brown would meet with the Community Centre committee to ascertain the rent amount for 2013.

D Turnbull moved that the Chairperson and Treasurer meet with Community Centre committee to discuss future rent amount. Seconded J Taylor. AGREED

8. **R Brown moved that Ian Rae be nominated as Treasurer of HCA, following T Buchanan's resignation.
Seconded D Turnbull. AGREED**

The positive comments related to all the changes on the Foreshore keep rolling in, which is great. So good to see everyone enjoying the tracks, BBQs and Picnic tables. It makes all the hard work worthwhile.

COUNCIL MATTERS – J Battson

QLDC is costing to tidy up Lake View Terrace footpaths and roadside reserves.

There will be a coffee morning on Thursday at QLDC Service Centre, 11am. This is an opportunity to meet with key members of the council and discuss matters related to the Annual Plan.

GENERAL BUSINESS:

16. Cycle/Walking Track linking HFS with Lake Hawea – R Brown notified committee that discussion was ongoing following a suggestion that an access way could be cut on a farm land boundary to the Hawea domain. There is a viable option of a track following the road reserve land to the township either via Capell Rd or the Railway Reserve, below the Lake Hawea Hotel. Permission from a new land owner is sort before any progress is made, as no paper road exists.
17. Signage at The Neck – R Brown showed committee a camping rules sign being distributed around the district. Rachel suggested a few tweaks, including a local map showing the nearby camping sites and toilets. J Taylor suggested adding distances between facilities. D Turnbull suggested a meeting between herself, Rachel & John to tackle the signage wording before submitting to QLDC.
18. Gladstone Gap Survey Results – R Brown thanked S Rutherford for preparing survey. Results were compiled by R Brown and D Hughes. Report presented to committee by Rachel. Report will be sent by email to members, uploaded on website and noticeboard. R Brown will report back to Contact Energy with recommendations.
19. D Hughes commented on the updating of the Lake Hawea noticeboard. We still need to get a couple more quotes for a replacement board. Ian Rae to research funding options.
20. J Cotter reported on Geoff Small's suggestion of placing a bike park on the Railway Reserve land on corner of Noema Tce and Domain Road. Committee spoke favorably on this idea. It was agreed that HCA support this project, as long as it fits in with the cycling/walking track that will also go along there.
21. D Hughes raised the issue of ANZAC Day arrangements. J Shawe to be contacted re Returned Servicepersons breakfast numbers. D Brensell to coordinate arrangements for breakfast venue. D Brensell informed committee that the 2015 ANZAC will possibly be held at the Community Centre to commemorate the 100th Year since Gallipoli landings. D Hughes confirmed that HCA would fund an agreed \$100 for ANZAC breakfast and \$150 for sound system. It was suggested by D Hughes that HCA plant a bush instead of laying a wreath. Diana Manson to be consulted on suitability/price of a kowhai.
22. D Brensell asked about location of printer. Confirmed that it's with the Secretary. Even though the printer is unreliable, a replacement was not recommended because of running costs.
23. E Carr asked for suggestions on placement of framed HCA certificate – Community of the Year runner-up. Committee felt that the library would be a good place.
24. E Carr reported that 3 of the trees lining Muir Road should be replaced to maintain the 'avenue effect.' D Turnbull suggested that Diana Manson be consulted re tree type and price. Irrigation needs to be considered. E Carr to follow up irrigation options with Evergreen. D Brensell suggested contacting R Elliot in Moraine Place, who is growing trees and on-selling when they reach a certain height. D Brensell to investigate this option.

Meeting closed at 9.50pm

Next meeting: May 16th 7.30pm Lake Hawea Community Centre or Lake Hawea Fire Station.

SIGNED:

DATE: